

REPORT TO THE COUNTY EXECUTIVE FIRST QUARTER, 2009

RECREATION & ADMINISTRATIVE SERVICES

The Recreation and Administrative Services Department submits the following report for the 1st quarter of 2009:

- Completed the process for the dry floor equipment and held our first dry floor event at the Civic Arena.
- Began phase II of the Tyler MUNIS payroll implementation process.
- Worked with the Spice Group to submit a MI DNR grant application for updates to Pinconning Park.
- Attended the 2009 Annual Michigan Recreation & Parks Association conference in Lansing.
- Met with recreation staff to put together a proposal for the employee wellness program, to include reduced rates to County facilities.
- Met with representatives of the Columbus Avenue Business Association & Citizens District Council to discuss their interest in the County Market.
- 2009 Home, Garden & Lifestyle event show at the Bay County Civic Arena.
- Conducted first and second round interviews for the IT job vacancy.
- Met with Becky of New Dimensions regarding seasonal job opportunities.
- Held Region 3 Homeland Security Strategic Planning Kickoff.
- Hosted a St. Patrick's Day Walk MI~Michigan Works walk at the Civic Arena.
- Completed and filled the CAP and CSAP positions funded through the FY07 Homeland Security Grant.
- Submitted the 5 year Bay County Area Recreation Plan to the MI Department of Natural Resources for approval.
- Distributed the approved 5 year Bay County Area Recreation Plan to each participating city and townships.
- Met with Buildings & Grounds, 9-1-1 and Sheriff's Office regarding the 800 MHZ tower.
- Met with Recreation & Administrative Services staff regarding year end budgets and reviewed upcoming budget requests.

- Attended developmental meetings regarding the placement of delinquent tax information on the county web site; Copier/Scanner; Health Receivables SAMSA financial report meetings; Bay 3TV partnership meetings; Department Directors; Quadrant; Tyler MUNIS Committee meetings; Incident Management Team meetings; Region 3 Homeland Security Grant Board; Recreation staff and Administrative Service Staff meetings.

Buildings & Grounds

- Replaced snow melt coil at the Civic Arena.
- Cut, and placed dry floor and held the Home Builders Show at the Civic Arena.
- Major rebuild to East compressor at the Civic Arena.
- Installed new rubber flooring in the Civic Arena community room.
- Painted M..S.U. halls, and three offices.
- Installed walls, doors, lights, duct work and painted at the Bangor 911 back up center.
- Repaired roof at the old Pinconning Clinic.
- Installed UPS system at 911.
- Installed new outside lighting at Health Department.
- Pulled dozens of net working lines at Health Department for WIC.
- Put together and coordinated a Walk Michigan program.
- Installed exhaust fan at Mosquito Control
- Extreme amount of snow removal for the months of January, February, and March.
- Winter maintenance on machinery and equipment at the Golf Course has been completed.
- Spring clean up on Golf Course is underway.
- 55 golf carts have been serviced and repaired.
- Started renovation of horse stalls on east end of horse barn, to include excavation, sand put down and tamped and placed Equifoam over sand.

ISD - Departmental Projects/Technical Projects

- The implementation of the Mobile Data Terminals for the Sheriff department are completed. Plans and project dates are being prepared for the Net ARMS application with the County of Saginaw. The Net ARMS application is a jail management system that will enhance the sharing of vital data throughout counties within Mid-Michigan.
- A continued effort has been spent on the rollout of the MUNIS financial application. The

go live date was January 2, 2009 and the cut-over was successful. Issues arose with a number of internal processes which have been addressed and resolutions have been proposed and implemented. The scanning and processing of invoices was the most noteworthy and the revamp process has been received by the individuals that are responsible for this very important process.

- Conversion files for the MUNIS payroll implementation has been sent to MUNIS and the process of converting and testing these files are currently being executed with the Go-live date of Payroll/Human Services set for July, 2009.
- Shawn LaMere was hired as the Hardware and Software Technician position and began employment on April 1, 2009.
- Health department software replacement is beginning to look at other vendors as well as the 83 counties throughout Michigan for potential software vendors as well as any collaboration efforts in the streamlining of day to day processes within the Health department.
- The Help Desk software tracking system has a total 153 open Help desk tickets and projects. There are a total of 3107 tickets opened since the beginning of 2008. Of these 3107 tickets, 610 new tickets were open for the first quarter of 2009 and a total of 457 have been closed for the first quarter of 2009.
- The Cherry LAN imaging system continues to be utilized throughout the county and the specific software for the Probate Court and Prosecutors Attorney will be installed in the second quarter of 2009.
- All requests for computer equipment within the 2008 budget year has been ordered with 50% the equipment installed at all of the requesting departments.
- All flat screen monitors have been installed throughout the county.

Recreation

Golf Course

- The golf course is just starting the season and not much happening this past quarter. We have had a slow start to the year, because of the weather, however the revenue is still coming in with Season Passes and such.
- This season we are offering a full line pro shop for all of our golfers needs. We are competitively priced and are offering an excellent selection of product that range from brand name logo shirts, hats, gloves, etc. We have golf clubs from all the major brand names, offer custom fitting, and can put any golf necessity in your bag. Our attempt at increasing the revenue has gone quite well. In 2006 the pro shop did \$19,000 in total sales, in 2007 it did 26,000 in total sales, and 2008 did \$42,000. Our goal this year is to do \$55,000 in sales. Let's see how it goes.
- Over the winter discussions occurred in bringing out wind turbines to the golf course in a push to go green. As things are progressing it looks like we will be adding 2 five kilowatt turbines to power the golf course. More information to come on this in the future.
- Another winter discussion was the turning of our golf cart fleet in 2010. In an attempt to

go more green and in evaluating our facility we would like to bring in electric golf carts when we purchase new ones. An intriguing story brought to reality by Club Car, the leading manufacturer of electric golf cars are the have come out with a golf cart the is solar powered. The roof of the golf car has solar panels in it, so the car is charging while parked outside, and while on the golf course. Again more information to come.

- We are starting the season on a cost savings side by partnering with Golf Styles Inc, who makes our tee signs. They are now going to make our scorecards as well at no charge to the County. We currently pay about \$2500 every year and a half on scorecards. Now we will be cutting that expense and for them to do so Golf Styles sold advertising on the cards to cover the expense.
- With the season just about to begin our year looks very stable even with the economy. All of our leagues have rebooked for 2009 and we actually will have more golf outings at the course this year than in the past. All in all we are excited to get the weather moving in the right direction and to have another good year.

Civic Arena

- During this quarter the Civic Arena hosted 3 tournaments. The January Freeze, Puck of the Irish I, and Puck of the Irish II combined to bring in 52 teams. The numbers were down from previous years many saying due to the economy. All events were very successful from running quality events, to good sales in the pro shop and concession area.
- After the completion of the Puck of the Irish II tournament the Arena has a 2 week slow down period before the spring and summer leagues begin. The Arena just took out the Olympic sheet of ice, first time since 2001. We are scheduling all ice on the Pro Rink, and accommodating all of our ice needs.
- Back in February we hosted the Home Builders Show on our new dry floor surface. The event was a success and the Home Builders wants us to be there home for future years. We are currently looking at finding a promoter to bring in 10 to 12 events a year.
- The Arena staff is currently looking at our advertising for both sheets of ice. With the economy as it is we have restructured our advertising in the attempt o fill the arenas' dasherboards. We are in the process of renewing our current advertisers and adding new ones as well. Currently Little Ceasers, Miejer, and York Electric have renewed. Our staff is making 5 calls per week with adding at least one of those to our list.
- Another addition in the making is the acquiring of the Tri City Icehawks, a Junior B Team. The owner, Art Dore Jr. has contacted us with the hopes of bringing his team to Bay County from Midland, where they currently play. The Icehawks have the potential to bring in an additional \$40,000 of revenue.
- All in all things are going well for the Arena. We are also in discussions with the Bay Area Soccer Association in an attempt to bring some kind of presence to the Arena. Currently we are brainstorming ways to see to what capacity we could host them. All in all things are moving along pretty well at the Arena. Everyone is continuing to adjust to the economy and find other ways to increase revenue.

Region 3 Homeland Security

- The Region 3 Homeland Security Planning Board(R3HSPSB) is meeting on a monthly basis. The main goal has been to purchase equipment that the R3HSPB has prioritized. We are in the purchasing process of projects for communications, First Responder Safety and Critical Infrastructure Protection.
- Reimbursements have been submitted for the through December 2008 for SHSP, LETPP and the CCP allocations from the grant. The reimbursement for the 1st quarter 2009 is in process for SHSP & LETPP..
- FY06 CCP grant for \$52,440 ended 12/31/08. The final submission for reimbursement has been submitted and the total \$52,440 was expended.
- The FY 06 SHSP & LETPP has been extended until 6/30/09. They will also be expended to within a few dollars of the allocation.

CORPORATION COUNSEL

- During the first quarter of 2009, the Department of Corporation Counsel/Risk Management continued to draft and review agreements. Many expiring agreements were reviewed prior to renewal including the Township Road Patrol Agreement, Gypsy Moth Aerial Spraying, Mosquito Control Fixed Wing & Helicopter Agreements, Light Trap Data Collectors, etc. Coordination and scheduling of the upcoming risk management audit with County departments and representatives of Michigan Municipal Risk Management Association is under way.
- Considerable time has been spent reviewing and responding to the ever-increasing number of Freedom of Information Act requests to various County offices, primarily 9-1-1, Sheriff's Office and Animal Control.
- A draft Bay County Farmland Development Rights Ordinance was reviewed as to legal form.
- Significant time was devoted to review of both administrative and personnel issues.

CRIMINAL DEFENSE

No Report Submitted.

ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

Directors Report

Animal Control

- Worked with Animal Control and Bay Area ISD and the Humane Society to resolve the outstanding concerns regarding the use of Animal Control animals at the ISD for educational purposes. Developed final language and an Agreement of Principals that was acceptable to all parties.
- Assisted in identifying those problematic issues which may require Animal Control ordinance amendment or procedural modifications or clarifications base don public and Commissioner input. Made suggestions on approach with small work group and public.

Mosquito Control

- Worked with Mosquito Control to develop public educational/informational item on the case of West Nile Virus identified in Bay County last year but only confirmed early 2009. The case came to our attention during winter conditions - so we could not take field action however we were aware that we had treated the actual property earlier in the season last year. We will be taking added precautions to treat the site and surrounding area early this upcoming open water season. Coordination made with Health department.

Economic & Community Development

- Upon request prepared federal earmark request for funding assistance towards the Saginaw Bay Coastal Initiative (SBCI) for regional coordination purposes.
- Coordinated internal review for consideration of offer by the Saginaw Basin Land Conservancy (SBLC) to sell approximately 48 acres of riverfront land at Pinconning Park in order to leave in natural condition and possibly generate funds. Determined to be incompatible with future plans.
- Followed up with Carolyn Weirda on Commissioner Tilly's suggestion for Michigan Green Schools. Superintendent Weirda described how they (school district) had begun initial steps about going green and would be meeting with Facilities Director for further information.
- Provided comments to MDEQ on the Bangor Township permit application confirming that Bay County has no objection to the proposed wetland fill permit at the lot 17, adjacent and north of the Bay County Civic Arena. This was done in order to reduce the public comment period and expedite the neighboring jurisdictional comment period as a non-objection to the proposed fill.
- At DEQ's request submitted a proposal identifying what actions are needed to further SBCI coordination regionally.
- Met with the selected inventor for the muck removal equipment to determine match potential for grant to develop muck sweeper for near-shore area.
- Attended the invite only DOW Community Affairs meetings (2) to inform community on happenings (downsizing, potential Rahm & Haas impacts, etc)

Environmental Affairs

- Coordinated with the City of Bay City Water and Sewer and West Bay County to ID environmental stimulus projects - sewer infrastructure to reduce combined sewage overflows.
- Participated in meetings regarding a local effort to turn the Saginaw River green for St. Patrick's Day. Worked with local sponsor providing technical assistance in the matter.
- Attended the U.S. Environmental Protection Agency and the Michigan Department of Environmental Quality public meeting at Saginaw Valley State University for participation and opportunity to inform community about what is being done about dioxin and other contamination in the Tittabawassee and Saginaw Rivers and Saginaw Bay watershed.

Saginaw Bay Coastal Initiative (SBCI)

- Access Efforts - Disseminated educational information on the SBCI Access workgroup being done through the Small Harbors Coalition which meets to build support for funding of dredging at small boat access sites.

Combined Sewage Overflow (CSO) Workgroup

- Held three SBCI CSO Workgroup Meetings on January 29th, February 26th, and March 26th. The Mission of the SBCI CSO Workgroup is to review history and current status of CSOs to the Saginaw River; to review public health (and economic) impacts from CSOs, to identify option for CSO elimination/reduction and costs and to develop community supported CSO Prevention Plan with costs.

Farmland Preservation Purchase of Development Rights (PDR) Program

- Working on the finalization of the Farmland Preservation Purchase of Development Rights Ordinance.

Housing Rehabilitation Program

- Resigned from the Board of the Bay Area Housing Inc before preparing final contract. Obtained Board approval for use of BAHl as as the third party consultant for the Bay County Housing Rehabilitation Program. Began working with Bay Area Housing, Inc.
- Reviewed and updated the Housing Rehabilitation Program Guidelines.
- Reviewed and updated the BAHl standard forms to better streamline the application process.
- There were 43 phone calls received for the Housing Rehabilitation Program during the 1st quarter.

Remonumentation

- Hosted coordination meeting for the Drain Office to provide information and transition of the Remont Program. Agreed to finalize remaining items needed on the 2009 Grant Application and prepare Close Out report for 2008 Grant .
- There were 2 phone calls received for the Remonumentation Program during the 1st quarter.
- Submitted the 2008 Remonumentation Closure Report to the State for review and approval.
- Worked with Drain office for transition of all Remonumentation files from the Environmental Affairs & Community Development 5th floor office to the office of the Drain Commissioner on the 6th floor.

Other

- Took part in a WEBINAR on "How Partnerships for Change Can Help Your Community" on January 6th.
- Attended the U.S. EPA & MDEQ Dioxin/Contamination Meeting at SVSU on January 15th.

- Attended United Way Community Planning & Investment Committee Meeting on January 15th and February 19th.
- Attended United Way Community Planning & Investment Committee Meeting on January 15th.
- Attended the Tom Watkins, CEO, TDW & Associates Global Competition Presentation at SVSU on January 26th.
- Attended the Vision TriCounty 2009 Institute Steering Committee Meeting at Delta College on February 4th.
- Had an Environmental Affairs & Community Development Department Staff Meeting on February 11th.
- Attended the Bay Future, Inc. 4th Annual Investors Meeting on February 26th.
- Attended the Dow Community Update Session on February 27th.
- Attended the SBCI Phosphorus Committee Meeting on March 10th.
- Staff attended the MI-Great Lakes Plan Implementation Workshop on March 11th.
- Staff attended the Building Regional Path Connections meeting at Delta College on March 11th.
- Attended the Community Informational Meeting regarding the Middleground Landfill in Bay City on March 12th.
- Attended the YWCA of Bay County's Women's History Breakfast on March 19th.
- Attended the United Way Board Meeting on March 26th.

Training

- Staff participated in Cherry LAN Training on February 18th.

Gypsy Moth Program

- During the first quarter of this year, the staff of the Gypsy Moth Program has been busy with the following activities:
- Staff worked on archiving old files in the Cherry LAN Filer.
- Assisted the Finance Department with the issuance of the Request for Quotations for Aerial Spraying and the development of the Contract resulting from the bid. The bid was done jointly with Gladwin and Roscommon Counties.
- Notification of Spray - Delta College was contacted to inform them of our intent to spray the wood lots around the campus to control large populations of gypsy moths expected in the spring. Spoke with the grounds Supervisor about monitoring at the site and arrangements needed for the day of spraying.

- Eggs Masses were collected for winter mortality studies and to refresh our Reicher Mounts which show the development of the Gypsy Moth.
- Staff attended the Michigan Mosquito Control Association (MMCA) annual conference February 3th - 5th and the Program Coordinator presented information on both exotic and native insect pests that can be found in Michigan. The Program Coordinator also renewed her Certified Applicators Licence from the Michigan Department of Agriculture.

Geographic Information Systems (GIS)

- Updated or enhanced various GIS data layer including zoning, railroad crossings, Parcels to GPS Remonumentation Data, census data and others
- Continue Development of Address Point Data Layer
- Provided data and mapping project for 9-1-1 Dispatchers
- Misc. GIS map requests
- Data Sharing Agreements with Dow Chemical, Enbridge Inc., Spicer Group, Hampton Twp & Rowe Inc.
- GIS Tech Support for: Equalization, Drain Office, Health Department, Mosquito Control, Gypsy Moth, Townships and others
- Attended Michigan Great Lakes Plan Implementation Workshop at Kellogg Hotel in East Lansing - Shelly Sawyers
- Updated Tax Parcels and data on www.baygis.org

Transportation Planning Division

- Worked toward meeting requirements and acquiring information on the Economic Stimulus Funding for Transportation projects in the BCATS area
- Continued Modifications and amendments to TIP maps and eTIP
- Completed the Tri-County Regional Path Study and attended the unveiling at Delta College
- Riverwalk/Railtrail Meeting
- Greenways Summit on Trails and Non-Motorized Transportation
- Regular BCATS Tech & Policy Committee Meetings
- Training on PASER Data, Internet Reporting Tool, Financial Constraint for the TIP and Long Range Plan
- Updated RoadSoft GIS 6.9 and reviewed 2008 Crash Data
- Began work with MDOT, BCRC & Bay City on a study to transfer Wilder Rd and

Trumbull St to MDOT

- Organized and added old traffic count files in CherryLAN
- Archived old Long Range Plans and Transportation Studies in to CherryLAN
- Web Page Updates and changes
- Prepared a map of the previous TIP projects to display on the website
- Attended monthly MTPA meetings in Lansing
- Finished the BCATS Final Acceptance Report for FY 2008
- Met with Brian Elder, Mike Seward, Tom Paige, Gary Brandt and Jim Lillo regarding transportation projects identified by the Bay County Transportation Needs Task Force

Mosquito Control Program

- We would like to think winter is indeed over and that soon we will see the beautiful daffodils in bloom and get back into the great outdoors for some exercise and to search for mosquitoes.
- We've been busy since the MMCA Annual Meeting with mapping of retention ponds and ULV routes. We also built a tenth liquid ditch truck unit and purchased an electric pallet jack, new storage racks for the Cold Storage area, and first aid kits for all trucks.
- Since attending Delta College's Employment Fair on March 17, we have been diligently interviewing to fill seasonal technician jobs for the 2009 season. While we have received over 100 applications, about 75% of employees from last season are returning. Two training sessions will be held for all employees utilizing an updated BCMC Training Manual as well as the new National Pesticide Applicator Certification Core Manual.
- We compiled our 2009 Program Plan in March, followed by hosting the Mid-Michigan Technical Advisory Committee meeting on March 4. Papers were filed with MDEQ for approval authorizing mosquito control in surface waters and our comprehensive community outreach program was revised and submitted to the MDA.
- Control material bids were opened in January with materials seeing a slight cost increase or, in the case of Permethrin, a cost reduction. That doesn't happen very often! Fixed wing applicators submitted sealed bids for the spring treat project in 2009. A new contractor, Jacob Baker of Earl's Spray Service submitted the lowest, qualified bid with Clarke Mosquito Control providing helicopter services.
- Staff continue to update training manuals, attend technology training programs, update the Hazardous Communication Plan and MSDS manual, revamp presentations that will soon be broadcast on our local Bay 3-TV, learn a new finance/payroll software program initiated by Bay County government, and send announcements to media and government offices in preparation for the upcoming season as well as other necessary correspondence.

Animal Control Program

Shelter Animals

- Animal intake 417 cats, 318 dogs, and 11 other species. The first quarter animal intake was 746 animals.
- 41 cats, 123 dogs, and 8 other species were adopted. Total adoptions from the shelter were 172.
- 353 cats, 156 dogs, and 3 other species were euthanized. Breakdown for euthanizing is as follows; e(no interest) 159, t(neg behavior) 122, x(sick) 142, and r(requested pts) 89.
- 8 animals died in the shelter due to illness they had when they came in.
- 6 cats and 48 dogs were claimed by their owners.
- Compared to the first quarter of 2008, the shelter has experienced an increase of 15 animals for the first quarter of 2009.

Field Activities

- 924 field calls resulted in field activities. The following calls represent the majority of complaints.
- 26 of those calls were after hour calls.
- 34 calls were for loose and aggressive dogs.
- 69 were barking complaints.
- 48 were cruelty (check animal welfare/condition) concerns.
- 246 calls were in regards to loose dogs.
- 38 calls were sick or injured animal reports.
- 336 loose & impounded animals.

In comparison to the first quarter of 2008, the shelter experienced an increase of 64 field activities for 2009.

We are continuing to place our adoptable animals on the Bay 3 TV, Petfinders.com, the Bay County website, Bay City Times, and starting the first weekend in April we will be having animals shown on WNEM TV on Saturday and Sunday mornings.

We have been involved with the BAISD'S veterinarian technician's program and Dr Musselman has spayed and neutered 12 cats and dogs that had been purchased from the shelter. Clients who have had their animals through the program have been so happy with the care they have received at the BAISD and have been very appreciative for the chance to be involved.

EQUALIZATION

No Report Submitted.

FINANCE DEPARTMENT

No Report Submitted.

HEALTH DEPARTMENT

Administration

The Health Department's Maternal Infant Health Program (MIHP) underwent the Michigan Public Health Accreditation survey on February 24, 2009. The review was conducted by the Michigan Department of Community Health. Throughout the survey, many positive comments were made regarding the excellent services provided to clients enrolled in the MIHP. The Health Department was found to be 100% in compliance with all MIHP Minimum Program Requirements (MPR). Remaining Health Department programs will be reviewed in December, 2009. Congratulations to the Health Department MIHP staff for a job well done!

The Health Department continues to work with the Building and Grounds Department on the final phase of the physical restructuring. Remaining projects include installation of new cabinetry, countertops and work stations in the Health Screening Clinic.

The Health Department and Division on Aging continue to work with Bay-3 TV to implement the yearly programming calendar established in January. All Health Department Divisions/Programs and the Division on Aging Programs are presenting items for broadcast on Bay 3-TV. During first quarter, the following segments were presented:

January

- Laboratory Department presents "BCHD Lab Services Offered" to run on Community Billboard
- Immunization Clinic presents, "It is Not Too Late for a Flu Shot" to run on Community Billboard
- "Preventing Salmonella Infection" to run on Community Billboard

February

- Division on Aging Dining Center Rewards
- Immunization Clinic presents, "It is Not Too Late for a Flu Shot" to run on Community Billboard
- Emergency Management Division Presents, "Winter Weather Preparedness"

March

- Division on Aging Osteoporosis Strength Training Class
- Division on Aging Shuffleboard Club
- Emergency Management Division Presents, "Spring Severe Weather Awareness"
- Family Planning Clinic Presents "General Clinic Services Overview"
- Communicable Disease Program Presents, "Prevention of Infection with Norovirus, Salmonella and Bloodborne Pathogens"
- Health Screening Clinic Presents, "HIV/AIDS and other Sexually Transmitted Diseases: Statistics, How to Prevent"

The Management Team continues to meet with clerical staff regarding the development of the office procedure manual for all programs and clinic operations. This is part of the on-going Design Team process in the Health Department. In addition, the Health Department's policy manual revisions are almost complete; all updated manual sections have been posted on the

CherryLan system.

Meetings/Trainings attended by Health Director:

- Board of Commissioner and various Board Committee Meetings
- Monthly Health Department Meetings
- Bi-Monthly Health Department Management Team Meetings
- Monthly Department Head Meetings
- Monthly Michigan Association of Local Public Health (MALPH) Board meetings in Lansing, and participated in MALPH's State/Local Preparedness Workgroup and the Accreditation Quality Improvement Process (AQIP) Workgroup
- Bi-monthly Human Services Collaborative Council (HSCC) Board and Steering Committee meetings in Bay City
- Monthly Nathan Weidner Child Advocacy Board Meetings
- Bay Health Plan Board Meeting
- 5th Annual Practice Symposium at the University of Michigan School of Public Health
- Multi-State Learning Collaborative (MLC-3) Project Presentation in Lansing
- Bay Health Plan Third Party RFP Presentation
- Building Healthy Communities Planning Meetings in Pinconning
- MI Public Health Technology Conference in Lansing
- Various Tyler Munis software training sessions
- Met with DOA Director and various County staff regarding the Division on Aging Kitchen Project
- Met with WIC and Information Systems staff to prepare for the new WIC web-based software (MI-WIC) installation
- Health Department Annual Training
- Met with potential Medical Director candidate
- CPR training
- Met with Co Executive, Public Health Services Manager and Environmental Affairs Director to discuss sanitary sewage overflows (SSO) and the Kawkawlin Rivershed Project
- DOA-Region VII Site Review Exit Interview
- MALPH Economic Stimulus Task Force Teleconference

Children's Special Health Care Services (CSHCS)

Number of families receiving Plans of Care:	25
Number of families receiving Nursing Care Management:	5
Number of families receiving Care Coordination:	7
Number of families currently enrolled:	263

CSHCS Case Management

Laura Weiler, RN, attended a two day session at the Bay-Arenac ISD Education Service Center entitled: Project AHEAD Training, a comprehensive program for those who provide services to families with children who have disabilities.

Communicable Disease (CD) Division

The CD Division investigated 133 reportable disease cases in this quarter, including 33 animal bite reports . Of the 100 remaining, the following number of confirmed CD cases were investigated:

Chlamydia:	62
Gonorrhea:	2

Chicken Pox:	4
Pertussis (Whooping Cough):	1
Hepatitis C:	3

Bay County schools reported 2102 aggregate numbers of influenza cases to BCHD this quarter.

Division on Aging (DOA)

- The Acrylic Painting Class at Riverside Friendship Center had 20 individuals attending on January 5, 18 attending on February 2, and 22 attending on March 2.
- The new Movie and Lunch Series at Alice & Jack Wirt Public Library had 30 people attending on January 21, 40 people attending on February 18, and 22 people attending on March 18.
- On February 27, 50 individuals attended "The Cowboy Astronomer" show at the Delta College Planetarium and had lunch at one of the Dining Centers afterward.
- On March 18, 88 individuals attended the West Side Story dinner theatre program at Garber High School.
- Division on Aging developed and submitted a work plan to create awareness and prevention activities in relation to the tragic death of Marvin Schur.
- Division on Aging, in collaboration with the Human Services Collaborating Council and the Parish Nurse Program, sponsored an Awareness Program on February 12. Many human service organizations were represented and each speaker reviewed their programs for frail and/or handicapped individuals. The program was taped and aired on Bay 3-TV.
- Region VII Area Agency on Aging conducted an on-site assessment on March 18 and 19. Recommendations and findings will be summarized in a report that will be furnished to the Board of Chairman under separate cover.
- Newsletter articles and flyers regarding the United Way tax program and Region VII Area Agency on Aging's digital conversion program were completed and distributed to all Dining Centers.
- The winter session of the Osteoporosis Strength Exercise Class had 24 individuals enrolled for the January/February sessions.
- Spreadsheets to link the three-month expenditures on the AS400 and the nine-month expenditures on MUNIS have been developed for the programs that are funded on a fiscal year cost-reimbursement basis.
- New equipment to facilitate the timely submission of vouchers under the new software was obtained and installed for use.

Emergency Preparedness (EP) and Management

January

- Met with Midland & Saginaw Health Dept.'s Emergency Preparedness Coordinators to

- discuss possible collaborative efforts
- Tyler-Munis Travel Request Training
- LEPC Meeting

Emergency Management Coordinator Specific Activities:

- District III Radio Test
- District III E-Team Test
- Attended Regional Homeland Security Board Meeting
- Conducted Bay County Exercise Planning Workshop
- Attended District III Meeting
- Attended Regional Capability Assessment Meeting
- Met regarding Hazard Mitigation and Debris removal
- Attended 911 Tech Committee Meeting
- LEPC Planning Subcommittee to develop LEPC site plans
- Developed IMT Tabletop Exercise
- Completed Regional ACJ for EOC enhancements
- Attended HPN Meeting
- Attended Regional Resource Committee Meeting
- Walk through Bay Arenac Skills center's new wing regarding Severe Weather Safety
- Bay 3 TV presentation on Severe Winter Weather
- Attended Tyler Munis Training
- Emergency Mgt Presentation at Bay Medical Care Facility
- Conducted LEPC Meeting
- Attended Bay County Fire Chiefs Meeting
- Met with new Safety Captains to review procedures
- Conducted Bay County Exercise Training & Planning Workshop
- EOC Capability Assessments
- Attended 911 Tech Committee Meeting
- United Way Planning Group
- Presentation at Bay Medical Care Facility

Health Educator Specific Activities:

- Monthly Building Healthy Communities Grant Teleconference
- Building Healthy Communities Pinconning Coalition Meeting
- Attended Meeting re: Community Center Wellness Investments

February

- BCHD Annual Staff In-service
- CPR Re-certification
- After-hours notification drill conducted per prompt from MDCH OPHP

Emergency Management Coordinator Specific Activities:

- Attended Midland Area Security Consortium
- Winter Weather taping for Bay3TV
- Held meeting with Human Service Providers to discuss their involvement during emergencies and EOC activation
- United Way Planning Group
- 911 Tech Committee Meeting
- Researched 1986 Floods for ETeam Drill
- Attended National Weather Service Large Venue Workshop at U of M Flint

- City of Bay City Plan Review with BC Fire Department
- Met regarding Debris Removal Contract
- Attended Midland Area Homeland Security Consortium
- Conducted First Human Services Workgroup to Discuss Human Service Agency Response to Disaster
- District III Radio Test
- Met with Finance regarding Hazard Mitigation Plan
- Updated Teletask SOP
- Attended EMNet Training
- Attended BTN Meeting
- Human Services EAG Annex updated and signed
- Attended Fire Chiefs Meeting
- Reviewed Draft Bay City Support plan with Bay City Fire
- Reviewed EAG and SOP with Direction and Control Representative
- Attended NWS Large Venue Workshop
- Researched 1986 floods
- Began Development of June 2nd EOC/ E-Team Exercise
- Two HPN Teleconferences for exercise and training subcommittee
- Development of Teletask Database for IMT Staff
- Updated EOC call down List
- Development of April Incident Command Trailer Drill
- Attended 911 Tech Committee Meeting
- Scheduled 2 E-Team Classes
- Promoted NWS Severe Weather Spotter Class
- Developed Survey For Human Service Agencies Active in Disaster
- Developed EAG Appendix for 302 Sites

Health Educator Specific Activities:

- Pinconning Coalition Meeting
- Wellness Presentation at BOC Ways and Means Committee
- Monthly Building Healthy Communities Grant Teleconference
- Participated as a Facilitator for Garber High School's Challenge Day
- Attended Human Services Collaborative Council Forum
- Worked on Grant for Division on Aging
- Worked on and submitted Bay 3TV schedule to Administrative Services

March

- Local Planning Team (LPT) Meeting (Melissa & Chris)
- Homeland Security Team Meeting \
- MDCH OPHP facilitated state-wide Distribution Node Exercise

Emergency Management Coordinator Specific Activities:

- Attended Region 3 Homeland Security 2009 Grant Roll-out
- Updated EOC Call Down List
- United Way Planning Group
- Attended Flood Plain Conference
- 911 Tech Committee Meeting
- Attended Pipeline Safety Emergency Response Program at Horizons Conference Center
- LEPC Meeting

- Severe Weather Taping for Bay 3TV
- District III Radio Test
- Continued Development of Jun 2nd EOC/ E-Team Exercise
- Met with Bay City Fire and Bay City PD regarding 2nd draft of Bay City Support Plan
- Attended LPT Meeting / Elected as LPT Chairperson
- Attended Regional Board Meeting
- Updated Incident Command Trailer SOP
- Attended Region III Strategic Planning role out meeting
- Attended HPN Meeting
- Attended Flood Plain Conference
- Conducted Homeland Security Team Meeting / Completed EAP reviewed
- Attended Dist III Meeting
- River Front Warning System Educational segment on Bay 3 TV with 911/Central Dispatch Director
- Coordinated Severe NWS Weather Spotter Class
- Enrolled EOC Representatives in upcoming E-Team classes
- Responded to Ice Flows on Saginaw Bay
- Attended Regional Resource Committee meeting
- Attended Regional Exercise Design Committee Meeting
- Prepped for upcoming IMT Tabletop Exercise
- Attended 911 Advisory Meeting
- Attended Fire Chiefs Meeting
- Attended Pipeline Workshop
- Presented at United Way Partner Meeting –Discussed importance of Non-profits in Disaster
- Response and requested agencies Complete Survey
- Met with Bay Arenac ISD regarding REMS Grant
- Conducted LEPC Meeting
- Developed Exercise Material for June 2nd Exercise
- Developed Siren Radio Activation SOP
- Attended EOC/ICS Interaction Training
- Appointed Chairperson of the Regional Strategic Planning Taskforce

Health Educator Specific Activities:

- Monthly Building Healthy Communities Planning Grant Teleconference
- Attended Breastfeeding Basics Course in Flint
- MI-WIC Training
- Attended Region 3 EPC Meeting in Caro with morning PIO training from MDCH OPHP
- Monthly Building Healthy Communities Grant Teleconference

***Attended the following monthly meetings (Melissa and/or Chris) throughout this quarter:**

- Met with Finance-Purchasing regarding Hazard Mitigation Grant & development of RFQ
- Region 3 HPN Advisory Committee Meeting
- Region 3 HPN Planning Board Meeting
- Region 3 EPC Meeting
- 3rd District Emergency Management Coordinators Meeting
- Bay County Fire Chiefs/Firefighters Association Meeting
- Region 3 HSPB Meeting
- MEMS Plan Sub-Committee Planning Meetings

- MDCH OPHP Monthly EPC Conference Calls

*Participated in monthly 800 MHz radio drills for MDCH OPHP, Region 3 HPN, & 3rd District Emergency Management

Health Educator's Participation in Employee Wellness Planning Meetings: 1/27, 1/28, 1/30, 2/4, 2/11, 2/12, 2/18, 3/5, 3/11

Acronyms:

BRMC = Bay Regional Medical Center
 EPC = Emergency Preparedness Coordinator
 EMC = Emergency Management Coordinator
 HSPB = Homeland Security Planning Board
 MEMS = Modular Emergency Medical System
 MSP EMHSD = Michigan State Police Emergency Management & Homeland Security Division
 ISD = Intermediate School District
 LEPC = Local Emergency Planning Team
 LPT = Local Planning Team
 MIHAN = Michigan Health Alert Network
 MDCH OPHP = Michigan Dept. of Community Health Office of Public Health Preparedness
 HPN = Healthcare Preparedness Network
 NEHC = Neighborhood Emergency Help Center
 HSEEP = Homeland Security Exercise and Evaluation Program
 SOP = Standard Operating Procedure
 JIC = Joint Information Center
 PSAC = Public Safety Answering Center
 ARC = American Red Cross
 GEO = Abbreviation for Geographical
 TRANSCAER = TRANSportation Community Awareness and Emergency Response
 EAP = Emergency Action Plan
 GIS = Geographic Information Systems
 EAP = Emergency Action Plan
 EOC = Emergency Operations Center

Environmental Health (EH) Division)

****These are Preliminary Numbers That Are Subject to Change***

<u>FOOD SERVICE</u>		<u>WELL, SEPTIC, & MISC.</u>	
Fixed Food Est. Inspections	157	Number of Parcels Evaluated	37
Mobile, Vending & STFU Inspections Temp. Food Est. Inspections	5	Number of On-Site Sewage Disposal Permits Issued	7
		Number of Alternative/Engineered Sewage Systems Approved	3
Follow Up Inspections	17	Number of Failed System Evaluations Conducted	5
Number of Plans Received for Review	1	Number of Complaints Regarding Sewage Investigated	3
Number of Plans Approved	2	Number of Well Permits Issued	20

Consumer Complaints Investigated	13	Number of Abandoned Wells Plugged	13
Foodborne Illness Complaints Investigated	2	Number of FIA Related Inspections Completed (Day Cares, AFC Homes, Etc.)	10

The Environmental Health Division recently began work on the Kawkawlin River Management Grant in coordination with the Drain Office. Specific activities include development and implementation of a Bacterial Contamination Work Group, scanning of all historical files of septic and well systems in the Kawkawlin River watershed and installation of GIS software so mapping of on-site septic systems can be accomplished. An additional database for well and septic systems will be purchased and implemented in the coming months.

Robert Hill, RS attended the Michigan Environmental Health Association annual meeting in Traverse City during March.

Family Planning

Number of Unduplicated Persons Receiving Services in Family Planning Clinic
596
Number of Encounters in Family Planning Clinic
623

The Health Department's Family Planning Clinic agreed to participate as a beta site for a Clinic Flow Assessment conducted by the Michigan Department of Community Health. A team of representatives from MDCH were on hand in March to conduct a study of how well clients were able to access services in the Family Planning Clinic in contrast to how services are deployed.

The team found no major issues with the manner in which clients are able to access services.

Health Screening Clinic

Number of individuals tested for HIV: 92
Number of negative HIV test results: 92
54% of those tested had no previous HIV test

Hearing and Vision Programs

Hearing Program

	Number tested	Passed	Referred	Seen by a Dr.
Preschool	73	67	5	4
School age	4369	4091	136	132
Special education	245	228	5	5

Immunization Clinic

Vaccination Type	Number Administered
TB Test	104
Hep.A Adult	19
Hep.A Peds	129
Hep.A/Hep.B	29
Hib	65
HPV	35
Flu	103
Pcv7	87
Rotavirus	33
Dtap	43
Dtap/IPV	19
MMR	49
IPV	21
Td	8
Tdap	60
Varicella	75
Dtap/Hep.B/IPV	54
Pneumonia	1
Meningococcal MCV4	34
Zoster	9
Hep.B Peds	11
Hep.B Adult	31
Hib/Hep.B	0
Dt	0
TOTAL	1019

Laboratory

Number of Clients		Number of Tests	
January	277	January	509
February	290	February	488
March	381	March	714

Lead Program

Funding for this program is provided through the Bay City Public Schools PIE Grant

Children with Elevated Blood Lead Level (EBLL) receiving case management:	16
BCHD clinic visits for lead testing:	27
Children open to case management:	1
Children closed to case management:	3
Home visits provided by nurse:	5
Lead education for cases of 5-9 micrograms per deciliter:	11
Preventative lead education via phone or clinic visit:	43
Phone calls to families:	21
Follow up letters for retesting:	14
BLL and hemoglobin results faxed to physicians:	64
Community screenings provided:	13
Phone calls to physicians re: follow up/referral:	3
Events recorded in State Stellar Program:	239

Maternal and Child Health Services

- Marilyn Laurus, RN, BSN, Maternal Child Services Manager collaborated with the Saginaw Valley State University Nursing
- Program to bring student nurses to the Health Department for their Community Nursing rotation. The students met every
- Monday at the Health Department and were paired with nurses, the dietician and social worker from MIHP.

The following are meetings attended by the Maternal Child Health Services Manager:

- Monthly MALPH Nurse Administrator Forum, held at Michigan Public Health Institute (MPHI)
- Bay Arenac Great Start Collaborative Steering Committee, held at Bay Arenac ISD
- Bay County Early Childhood Service Providers Meeting
- Overview of BCHD programs presented to the Adult Needs and Resources Taskforce
- Vaccine Inventory Management teleconference with MDCH
- CSHCS teleconference
- Bay Arenac Great Start Collaborative
- CPR class

Maternal Infant Health Program (MIHP)

MIHP received 196 infant and maternal referrals this quarter. Of these, 27 infants and 42 maternal clients have been enrolled, in addition to 209 currently enrolled, for a total of 278. Staff completed 75 Maternal Risk Screens. Currently, each full-time discipline has an average

caseload of 80; the part-time nurse has an average caseload of 40.

Meetings/training attended by MIHP staff:

January

- Jennifer Don, MSW, attended the Community Baby Shower Planning Meeting

February

- Jennifer Don, MSW, Amy Revette, RD, Kathleen Janer, RN, and Brenda Holmes, RN, attended the Perinatal Mood Disorders Inservice at the Bay Arenac ISD, sponsored by Bay Regional Medical Center
- Jennifer Don attended the Child Death Review Team Meeting
- Jennifer Don attended the Self-Sufficiency Taskforce Meeting

March

- The MIHP staff, including clerk Sandy Graff, participated in a MIHP teleconference presented by MDCH
- The MIHP staff attended a presentation by Harvey Karp, MD, entitled: "The Happiest Baby on the Block"

Women's Infants and Children's (WIC) Program

	New	Recertification	Reinstate	Infant Evaluation	High Risk	Nutrition	Bulletin Board	Internet	TOTAL	Lead Eligible	Lead Check Done	Lead Check Done at Doctor	Lead Check Refused
Jan	96	271	42	34	4	9	0	0	437	36	25	6	5
Feb	100	246	42	38	18	13	0	0	446	24	21	0	3
Mar	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

HOUSING DEPARTMENT

- In January we welcomed the HUD REAC (Real Estate Assessment Center) inspector. The whole building, inside and out, plus a random selection of 21 apartments were inspected. Because we have a "high performer" designation this inspection is done on a biannual basis rather than annual. I am pleased to say we passed the inspection. A full report is available upon request.

- In February the Director attended the Michigan Housing Directors Conference in Houghton Lake. The Director was also part of an informational panel put on by the Parish Nurse Program and the Bay Human Services Collaborative Council. The goal was to inform the public of the various assistance programs and services available for residents.
- March brought the good news that Center Ridge Arms was awarded \$140,362 as part of the American Recovery and Reinvestment Act (ARRA). We have been working diligently to complete all the necessary paperwork and approvals as required by HUD. If approved, Center Ridge Arms will replace all existing patio doors with high energy efficient doors.

JUVENILE DETENTION & CHILD CARE SERVICES

No Report Submitted.

MSU EXTENSION

Michigan State University (MSU) Extension is an educational outreach unit of Michigan State University. While working in the community, non-traditional educational programs are provided to help families, whether in farm, rural, or urban settings, to survive. Education provided by MSU Extension extends beyond the brick-and-mortar assistance that may be of interest in other areas of community support.

The following programs are highlighted for this quarter. Many are accomplished in collaboration with other departments or organizations with MSU Extension taking leadership.

Agriculture and Natural Resources

- Under the Master Gardener Volunteer Program 195 hours were logged in the fourth quarter of 2008, of which a minimum of 100 hours were required for 19 total active volunteers. There were over 1,499 hours logged for all of 2008, reported for 41 active Master Gardener volunteers in our community.
- On December 15, 2008, Mayor Charles Brunner presented the Bay Area Master Gardener Association with a proclamation recognizing their volunteer efforts with the City of Bay City. They had recently completed the renovations to the Vietnam Veterans Memorial after a two-season renovation to the Veterans Memorial in Veterans Park on the city's west side.

Children, Youth, and Family Programs: Family Consumer Sciences, Family Nutrition Program, and Breast Feeding Initiative

Building Strong Families

- There were a total of 57 home visits delivering parenting and Healthy Toddler programming in the fourth quarter of 2008. In the first quarter of 2009, there was a total of 102 home visitations with county residents delivering parenting education for the Department of Human Services, general programming, and the Healthy Toddler research project.

Family Nutrition Program

- There were a total of 272 participants, adults, seniors, teens, and children that completed the FNP program in the fourth quarter of 2008 and 217 participants in the first quarter of 2009. These lessons were held in participants homes and in the area public school

systems, Work First, Salvation Army, Delta College, and Head Start.

Breast Feeding Initiative Program

- There were a total of 392 direct contacts made in the fourth quarter of 2008 and 332 made in the first quarter of 2009 through home visits, phone calls and visits at the WIC office. The Breastfeeding Club had 33 participants attend their monthly meetings in the fourth quarter of 2008 and 26 attend in the first quarter of 2009.

Better Kid Care Program

- A 36-hour BKC training was held with 6 participants completing the training. There were a total of 217 daycare providers, day care center staff, and pre-school teachers trained with Penn State BKC material for a total of 570 contact hours all in the fourth quarter of 2008. In the first quarter of 2009, 9 participants completed a 36-hour BKC training. Additionally in the first quarter, 596 contact hours were earned by 219 daycare providers, day care center staff, and pre-school teachers in Bay, Midland, Isabella, and Gratiot counties.

Children, Youth, and Family Programs: 4-H Youth Programs

- In the fourth quarter of 2008 Bay County 4-H held their first annual small animal swap hosted by the Bay County 4-H Livestock Association. This was an opportunity for 4-H members and the public to display and swap animals (smaller than a goat). It was successful and they plan to hold small animal swaps bi-annually.
- Bay county 4-H Advisory Council held their annual Soup Supper in November. It was a great time with several youth and adults working together to make five different types of soup. The proceeds are used as scholarships for 4-H events for leaders and youth, awards, educational opportunities, and seed money for the next fundraiser.
- There are several events that 4-H has been planning for over the fall months. In January, we will be holding a Winter Workshop that is open to the public. It's an opportunity for youth to learn how to make different projects such as bat houses, flower arranging, and meat quality and display them at the Bay County Fair and Youth Exposition. We are also planning a rabbit show, spaghetti dinner, awards banquet and leader banquet.
- We completed a pilot program, ReCharge, in the Bay County Boys and Girls Clubs. This program taught youth about the importance of balancing "energy in" and "energy out." We worked with youth in Pinconning, Bay City, and Essexville which resulted in a greater knowledge base of good nutrition habits and alternative exercising.
- Bay County 4-H has applied for a grant through Michigan State University to implement an equine helmet safety program. The program would provide educational information to 4-H clubs about the importance of helmets. It would also provide clubs with an opportunity to learn how fit and purchase properly fitting helmets. We will find out about the grant in early March 2009.
- In the first quarter of 2009, 4-H continued their partnership with the Bay County Boys and Girls Club. A multi-cultural program focusing on the interpretation of music is now being presented bi-monthly. Youth learn about how music tells a story even when we can't understand the words. 4-H also began partnering with Hampton Elementary School to

provide character education at their monthly school assemblies, whereby youth learn the six pillars of Character Counts!: trustworthiness, respect, responsibility, fairness, caring, and citizenship.

- In January 4-H held a Winter Workshop where 40 youth participated in a variety of project areas. Participation, which doubled from 2008, made this event a huge success. Volunteers taught classes on candles, scrap booking, camping survival, insects, bubble stationary, and many more. Over 15 volunteers spent their day teaching youth about those projects.
- Leadermete is a regional event that is offered to teen and adult leaders in 18 counties across Michigan. Seventeen leaders represented Bay County at this event in Mt. Pleasant in February 2009. Bay County had the third largest delegation! Leaders learned skills they can bring back to their club and the county to enhance 4-H youth programming.
- Youth and leaders were also recognized in the last quarter at the 4-H Youth Awards Banquet and 4-H Leader Banquet. Over 150 youth received recognition for project areas they excelled in over the past year. Approximately 45 leaders were recognized for their dedication to the youth of the Bay County 4-H Program.

In addition, 4-H staff began organizing several events that are planning for the next quarter:

- Second Annual Livestock Association Rabbit Show on April 18, 2009
- Healthy Futures event with United Way on April 24, 2009
- Shaggy Spring Fling Open Horse Show/Clinic on April 25, 2009
- Small Animal Swap on May 2, 2009
- Cloverbud Camp - June 16-19, 2009
- Exploration Days on the campus of Michigan State University on June 24-26, 2009

PERSONNEL & EMPLOYEE RELATIONS

Training Coordinator

New Employee Orientation

- New Employee Orientation was held in February for new employees. The use of benefits has been added to the instructional sessions. While we are hiring fewer people, new employees appreciate the instruction provided by the orientation session.

Building Healthy Communities

- Attended grant preparation meetings in Pinconning to determine what to request for community wellness improvement.

Work-site Wellness

- A survey was conducted to establish benchmarks for future wellness program evaluations. There was a total response of 120 employees for a 23 percent return. All returns were electronic, no surveys submitted by non-computer users. Results show that 80.3% of respondents are interested in weight loss, and 80.3% are interested in being more active. A total of 65.8% respondents want to improve their eating habits.
- An agenda has been established for educational kick-off meetings and scheduling for health screenings is in process. June is the target month for screenings and health risk assessments. The steering team is making requests for items for drawings to spur

participation in wellness activities.

Communications Proposal

- Department Heads were introduced to a plan to assess current county communication strategies with employees. A survey has been designed to determine the best ways to communicate with employees on a county wide basis. A part of this proposal included recognizing employees. The first Service Anniversary Recognition Certificates were signed by Tom Hickner and forwarded to department heads of the employees due recognition. Those supervisors will also sign the service anniversary certificate and present it to the employee.

Organization Charts

- Updated several county organization charts for inclusion in the Guide to County Government. A Visio program was used.

Compliance Issues

- Wall Postings have been checked in Animal Control, the Community Center and County Building. Updates were made regarding Military leave, FMLA changes and unemployment benefits.
- Employees were required to review tutorials on Right to Know and HIPAA. The Social Security tutorial was viewed if required by the supervisor. Most employees have completed the required tutorials which help keep Bay County in compliance with requirements on the state and federal levels.

Intranet news

- Weekly updates have been posted to the homepage of the employee intranet. These consist of information on the County/City Walking Challenge, United Way information, employee news and other announcements. The wellness benchmark survey shows that only 25.5 percent of respondents identify the intranet news as the most effective way for them to get information about county health and wellness activities. However, 64.8 and 67 percent of respondents identify e-mail from an individual or broadcast e-mail, respectively, as the most effective ways for them to get the same information. This indicates a greater reliance on e-mail for information.

United Way

- An employee planning team has met to increase awareness of United Way throughout the year to employees. To date, information on United Way programs have been posted on the intranet news regularly. Three employees participated in the Investment process to allocate campaign funds among the partner agencies. The United Way award has been circulating among Bay County departments.

Planning for the fall campaign has begun.

PUBLIC DEFENDER

No Report Submitted.

9-1-1

- Department and Bay County Geographic Information System we are now able to benefit from very sophisticated mapping. The new mapping has many enhancements. Users will

now be able to query the information behind the elements on a map and measure distances between two points. Additional changes include how the maps are created and maintained and how data is updated. The added layers on the new mapping system include water features, bridges, fire stations, police stations, marinas, towers, traffic signals, trails, airfields, railroad crossings, railroad lines, roads and state trunk lines, approximate property lines, cemeteries, mobile home communities, schools, health care facilities and zip codes. A special feature that our County Geographic Information System was able to get for us was a map layer of all townships that border Bay County. This includes the townships that are adjacent to Bay County in Arenac, Gladwin, Midland, Saginaw, and Tuscola Counties. There have been times when a cell phone caller dials 9-1-1 for emergency assistance from an adjacent county and we receive the call. We are now able to locate that caller on our mapping, including the aerial view. The ability to locate that caller in the township adjacent to Bay County can provide critical information to the dispatch center that receives the transfer call from us. In the past we were only able to determine that call was in a different county. We can now pinpoint the caller's location including landmarks the same way we could if the caller was in Bay County. If the caller has a phone that can supply the data to us, and most cell phones have that capability, mapping can save time and lives. Our mapping upgrade will certainly provide better assistance to our cell phone callers as well as being able to help our responders find the caller.

- The Liebert Nfinity Uninterruptible Power Supply System for Central Dispatch has been installed. This new system will greatly enhance the 9-1-1 operation during power failures. When power outages occur it is very important a dependable back up battery system is in place. The Liebert Nfinity will power all of the critical 9-1-1 equipment during power outages.
- We have found a better, faster and safer way to activate the warning sirens for the Riverfront Siren System located in Veterans Memorial Park in Bay City. Those sirens are designed to provide warnings to individuals that are outdoors in the park when an event occurs. In the past we were only able to activate the siren system by telephone. We now have a radio in Central Dispatch designed to activate the siren system. The supervisor on duty has programmed announcements that can be activated in as little as five seconds. In addition to the wide assortment of siren warnings already programmed we can now use a new public address feature. This feature will allow us to announce a custom warning over the siren system. The new siren radio also gives us two ways to activate the sirens and we especially like the idea of a redundant warning system. We can activate primarily with the new siren radio or remotely by telephone.

